

## Skeffling Parish Council

Minutes of meeting held on 6<sup>th</sup> July 2021

Present:-

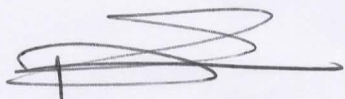
Cllr. R. Newsam, Chair (**RN**)  
Cllr. P. Payne, Vice Chair, (**PP**)  
Cllr. H. Wykes (**HW**)  
Cllr. J. Sizer (**JS**)  
Clerk – L. Purdon

- 1 Apology received from D. Gent and L. Payne
- 2 Councillors to disclose interests in matters to be discussed – Non
- 3 To agree and adopt the Minutes of the meeting held on 1<sup>st</sup> June 2021 – proposed by **JS**, seconded by **HW** and agreed by all
- 4 To agree Schedule of Payments and Statement of Accounts for July/August 2021

Current Balance - £3,929.75  
Wages for July - £ 110.00  
Balance £ 3,819.75

**RN** advised that a payment of £344.24 has still not been received despite further requests.

- 5 Matters arising – **RN** advised that the Certificate of Exemption had been sent to the Auditors PKF Littlejohn and had received confirmation of receipt and copies of the relevant paperwork had been Placed on the noticeboard and uploaded to the website
- 6 To receive the Clerk report and Councillor updates – **HW** advised that he had approached Centrica to ask - If the Company would consider loaning a laptop for the Parish Council to be able to use until able to Purchase a new one and was pleased to report that after discussion Centrica had agreed to donate a laptop In an offer of good will. Councillors asked **HW** to provide contact details for a letter of thanks to be sent on Behalf of the Parish Council. **RN** discussed the various programmes that will need to be installed on the Laptop and advised he will install these and take the laptop to the Clerk. Also the need for an external Hard drive and a small filing cabinet. **PP** advised he can provide a selection of stationery if required. **RN** discussed the possibility that the noticeboard may need to be moved to a new location as the property Is currently up for sale, after discussion it was agreed to consult the new owners and find an alternative place If required.



3<sup>RD</sup> August 2021.

- 7 To note correspondence – **RN** advised Councillors of the Town and Parish Council Online Consultation to be Held via Zoom with a choice of two meeting dates.  
Information from Dept. of Transport giving details of road/path closures for proposed work in Welwick and Skeffling including all or part of Humberside Lane, Humberside Road, Long Lane and Burstall Lane.  
Sheffield University independent study on the Outstrays to Skeffling Managed Realignment Scheme
- 8 To discuss the Queens Greens Canopy – Cllr. Gent emailed the following details to be included in the Meeting in his absence due to holiday – ‘Planting on private land is allowed under the scheme, but must be In the greater public interest and clear benefit for general public needs to be shown. This limits the scope Somewhat and in the absence of any other possibilities I would propose that we don’t pursue the scheme Further. I do have a quantity of tree stakes and guards available for free to any individuals within the village Who want to plant trees on their own land and can help with guidance on buying/planting the trees if Required.’ After much discussion it was agreed not to continue on with this as a project.
- 9 To discuss the memorial seat for Cllr. Mike Turnbull/Cllr. Syd Rollinson – **JS** advised that it was proving Difficult to find a way to be able to create the seat from the ideas originally discussed but will talk to **DG** when he is back from holiday and visit Sue Turnbull to see if any alternative timber can be found. **RN** discussed other ideas and possible funding options to be able to move the project forward if the original idea can’t be made and all agreed.
- 10 To discuss Out Newton Road/Church Road – **RN** advised he had met up with Cllr. Tucker and Terry Weaver To look at various areas for new passing places on Out Newton Road. Although certain areas were Identified and agreed, Terry Weaver advised this will be costly and not a priority and was unable to give a Time frame for any work to be carried out.  
Church Road – This is on the capital expenditure list but other projects take priority over it, **RN** discussed the Possibility of asking the Environment Agency to contribute jointly with the Highways to improve it.
- 11 To discuss Manor Farm ditch – **DG** advised by message prior to the meeting – ‘Contacted ERYC who sent a Member of the Floor Risk Team. They identified the pipe under the field as belonging to Yorkshire Water And using a remote camera recognised that there may be a partial obstruction in the pipe. Requested Yorkshire Water to attend with drainage clearance equipment which they did at reasonably short notice. They advised slight lockage but nothing substantial enough to cause backing up of the ditch as experienced In storm conditions. Couldn’t remove some roots which were present in the pipe so have sent for larger Wagon to attend. Will confirm once this is undertaken’.  
Councillors discussed this and it was agreed that no more can be done until the Autumn and to monitor It over the coming weeks.
- 12 To receive an update regarding the Environment Agency – **RN** advised that the Environment Agency plan To provide statements to the Parish Council once work starts.
- 13 To agree a playground equipment check list – after discussion it was agreed **JS** will conduct regular checks On the equipment and **PP** agreed to work with **JS** to create the forms he will need to use.
- 14 To consider membership/subscriptions – after discussion it was agreed for the Clerk to apply to register The Parish Council with the Information Commissioner and to look at membership for ERNLLCA over the Coming months.



- 15** To consider changing the current Bank – **RN** discussed the problems currently being experienced with the Current Bank and it was agreed the Clerk to look at opening an account with Lloyds Bank and if all in order To transfer accounts. It was also agreed for signatories to be **RN, JS** and **Clerk**.
- 16** Members of the public – non
- 17** A.O.B. – **HW** advised that replacement pads for the Defibrillator will need to be ordered before October And **RN** agreed to look into it. **JS** discussed his concern for the state of the Cemetery wanting to spend Some time with a strimmer to tidy it up and Councillors offered to arrange to help.
- 18** Staff matters – To agree terms of employment for the parish clerk – **RN** proposed 10 hours a month @ £11 per hour, payment by cheque once a month initially until the new Bank account has been set up then Transferring to a standing order, this was agreed by all. Payment starts from 6<sup>th</sup> July and **RN** advised a Cheque will be paid at the next meeting.

Meeting closed at 21.08

Date of next meeting – 3<sup>rd</sup> August 2021